



BIT

Bangladesh International Tutorial

STUDENT DRESS CODE POLICY

Effective date: December 04, 2025

Bangladesh International Tutorial (BIT) Student Dress Code Policy

1. Policy Statement

The purpose of this policy is to maintain a safe, respectful and productive learning environment for all students. BIT seeks to ensure that attire is comfortable, inclusive and appropriate for academic activities. This policy sets out the standards of dress and appearance required of all students and provides clear guidelines regarding the use of diapers in the Early Years Programme. The school expects students and parents to comply fully with this policy to uphold the values of discipline, equality, and hygiene.

2. Objectives

The objectives of this policy are to:

- Maintain a neat, safe, and professional appearance of all students.
- Promote equality and discipline through consistent dress standards.
- Provide guidance for diaper use in the Early Years Programme, ensuring dignity, respect and proper care for students.

3. Scope

This policy applies to all students enrolled in the school, across all campuses and grade levels. The diaper policy applies specifically to students in the Early Years Programme.

4. Dress Code

Boys:

- School shirt with logo or official sports uniform (as per timetable or event).
- Trousers or shorts as per uniform guidelines.
- Belt, if required.
- Closed black or white school shoes (no slippers or sandals).
- School tie must be worn on all school days.
- On formal occasions, boys must wear the school blazer and tie.
- If boys choose to wear a religious cap (tupi), it must be plain white and not decorative or fancy.

Girls:

- School shirt with logo or official sports uniform (as per timetable or event).
- Formal trousers or shalwar kameez as per uniform guidelines.
- Closed black or white school shoes.
- School tie must be worn on all school days.
- On formal occasions, girls must wear the school shirt, trousers, or shalwar kameez with the school blazer and tie.
- If a hijab or abaya is worn, it must be white in colour and presented neatly.

General Guidelines:

- Uniforms must be clean, neatly pressed, and properly worn.
- Hair must be tidy; long hair should be tied back.
- No make-up, no jewellery, no hair colour or dye is permitted.
- Tattoos and inappropriate accessories are strictly prohibited.

5. Diaper Policy

a. Age and Usage Guidelines

- Children in Nursery and Pre-KG may wear diapers as required.
- Diaper use is acceptable up to the age of 4 years.
- Parents are expected to support toilet training at home and update teachers regularly.

b. Medical Exceptions

- If a child requires diapers beyond the expected age due to medical reasons, parents must submit a medical certificate from a licensed physician.
- The certificate must specify the reason, expected duration, and any special care instructions,
- All such cases will be treated confidentially and sensitively.

6. Compliance and Enforcement

a. Dress Code

- First Violation – Students will be reminded, and parents will be verbally notified.
- Second Violation – Written notice will be issued to parents.
- Third Violation – Student may be sent home to correct attire, with further disciplinary action if necessary.
- Repeated violations will be considered a breach of BIT's disciplinary policies and may affect participation in school events.

b. Diaper Policy

- Parents must comply with the school's diaper policy for Early Years students.
- Repeated non-compliance (e.g., not providing supplies, failing to submit medical documentation) will require immediate parental intervention.
- Following parental intervention, the school will allow a maximum of 60-day period for the parent to toilet-train the child.
- We expect children to be toilet-trained before enrolment (around 3-4 years old).

7. Parent Communication

- All concerns relating to uniforms or diapers must be submitted in writing to the Head of concerned campuses or the Vice Principal.
- The school expects full cooperation from parents in maintaining dress standards and supporting toilet training.

School Uniform Guidelines

- A student must always wear the correct uniform in school, i.e. trousers must be worn up to the navel – no hipsters.
- Collar buttons and ties must be done properly.
- School Uniform – black formal shoes.
- Sports Uniform – white keds. (Only when they have Games Class)
- Colour of Socks – white.
- Winter clothing – green jacket or green blazer with BIT logo on it. (No other colour allowed)
- Students are not allowed to wear jewellery, make-up or nail polish – girls may only wear studs or tiny tops in their ears.
- Boys must have a proper haircut.
- Girls must keep their hair neatly always tied up with black/white hairbands.

N.B. After the first warning – the school will be bound to take further disciplinary action.

Regular School Uniform

Grade	Male	Female
Play – Nursery	Red/ Blue striped shirt	Red/ Blue Striped Frock
	Khaki Pants	Khaki Pants (optional)
	Navy Blue Tie	
Class I – X	Khaki Shirt	Khaki Shirt
	Khaki Pant	Khaki Pant
	Navy Blue Tie	Navy Blue Tie (if worn with shirt)
Class V – VIII		Pink Salwar Suit
		White Dupatta
Class IX – X		Blue Salwar Suit
		White Dupatta
A level	White Shirt	Blue Salwar Suit
	Khaki Pant	White Dupatta
	Navy Blue Tie	

Sports Uniform

Category	Description
All Students	Orange BIT Jersey
	Orange Track Pants
	White Keds

Winter Uniform

Item	Applicable to
Green BIT Jacket	All students
Green BIT Blazer	All Students
Green BIT Sweater	All Students
Green BIT Cardigan	Female Students

General Guidelines

- Uniforms must be properly fitted, ironed, and free from stains or tears.
- Students must wear the full school uniform every school day and during official events unless otherwise instructed.
- Black shoes must be always worn, except when wearing the sports uniform.
- Student ID must be always worn while on school premises or during school activities.
- Jewellery, makeup, nail polish, and hair dye are not permitted.
- Long hair must be neatly tied back.
- Only the designated winter clothing is permitted during cold weather.
- The sports uniform must be worn only on scheduled sports or activity days.
- Any dress code modification requires a written parental request with supporting documents and approval from higher management.

This policy is effective as of the date of approval and remains in force until amended by BIT. It is also subject to change without prior notice.